

**Preventive Measures and Guidelines for
2021 Annual General Meeting of Shareholders during the COVID-19 Outbreak
Italian-Thai Development Public Company Limited**

Due to the ongoing pandemic of Coronavirus disease (COVID-19), Italian-Thai Development Public Company Limited (the "Company") wishes to inform its shareholders of the special Preventive Measures and Guidelines in order to prevent further spread of the virus for attendees at its 2021 Annual General Meeting of Shareholders **on April 29, 2021 at 2.00 p.m.** at the Convention Center Building, 4th floor, Rama Gardens Hotel 9/9 Vibhavadi Rangsit Road, Laksi, Bangkok as follows:

Before the Meeting Date

1. The Company requests the kind cooperation of the shareholders who are at higher risks of getting COVID-19 infection to appoint the Company's Director or Independent Director as a proxy instead of attending. The shareholders are able to submit and send their Proxy Form with necessary supporting documents by post to:

**Corporate Services Division, 38th Floor
Italian-Thai Development Public Company Limited
2034/132-161 Italthai Tower, New Petchburi road, Bangkok, Huai Khwang,
Bangkok 10310**

For those who are not at higher risks, for your health, the Company still encourages all shareholders to consider appointing the Independent Director and Director as the proxy too.

The list of the Company Director and Independent Director who can act as a proxy, details of supporting documents required and necessary procedures are disclosed in the Notification of the 2021 Annual General Meeting of Shareholders which can be downloaded from the Company's website (www.itd.co.th) from March 25, 2021 onwards.

The Company provides the following channels for the shareholders to submit their inquiries in advance by sending the inquiry form with shareholder's name via the following methods:

- a. Post along with the Proxy Form to above mentioned address
 - b. Email to cccs@itd.co.th
 - c. Facsimile to (+66) 02-716-1494
2. The Company shall coordinate with the hotel to sanitize the meeting area and equipment immediately before the meeting commences.

Before Attending the Meeting

1. The attendees have to be screened with basic temperature measurement and labelled with sticker.
2. The attendees have to wear a face mask at all times and must wash their hands with the alcohol gel hand sanitizer provided in the meeting area.
3. The attendees have to scan the QR code to check-in and check-out via Thai Chana. The Company reserves the right to refuse entry to the meeting area to those who fail to screen and/or who do not comply with the measures. However, those who do not pass the screening are still able to appoint the Company's Director or Independent Director as a proxy.
4. The Company reserves the right to refuse entry to those shareholders and/or proxy holders assessed with high risk condition as follows:
 - a. Those who have the body temperature higher than 37.5°C
 - b. Those who have the respiratory symptoms, for instance, fever, coughing, sneezing and/or shortness of breath.
5. The Company shall maintain a safe distance for no less than 1.5 meters when queuing in line at the screening and registration points.
6. The Company shall not serve food, and shall not allow eating in the meeting area in order to minimize the risk of virus spread.

7. The Company shall maintain a safe distance seat separation arrangement of 4 square meters. This shall inevitably cause seat limitation in the meeting room. The Company shall not add extra seats in the meeting room, and shall request a kind cooperation of shareholders to appoint the Company's Director or Independent Director as a proxy instead.

During the Meeting

The Company requests the kind cooperation from the shareholders and/or proxyholders who passed the screening to comply the following measures:

1. To wear the face mask at all times during the meeting.
2. To keep social distancing.
3. The Company requests the kind cooperation from the attendees who are in the high-risk state during the meeting to leave the meeting room immediately.

The meeting registration shall start at 12.00 noon and shall be conducted in compliance with the above procedures and guidelines. If there are a large number of participants attending at the same time, there may be screening and registration processing delays. The Company hereby apologizes for any inconvenience that may arise.